

Expense Report

Action

Purchase Refund

Transaction Number

2019015

Creditor

Enter name of business or member

Receipt / Invoice

Attached Sent Separately Held by Purchaser

Attachment

canada post may 2019.pdf

Expensed By

Date

Who made the purchase / Refund / etc.

Expenditures

Item 1

Description	Qty	Cost	SubTotal
<input type="text" value="postage"/>	<input type="text" value="1"/>	<input type="text" value="\$5.68"/>	\$5.68

Purpose

Payment

Paid by

Interac PayPal Cash

Total

\$5.68