

Expense Report

Action

Purchase Refund

Transaction Number

2019012

Creditor

Enter name of business or member

Receipt / Invoice

Attached Sent Separately Held by Purchaser

Attachment**Expensed By****Date**

Who made the purchase / Refund / etc.

Expenditures

Item 1

Description	Qty	Cost	SubTotal
<input type="text" value="T shirts"/>	<input type="text" value="1"/>	<input type="text" value="\$177.42"/>	\$177.42

Purpose

Payment

Paid by

Interac PayPal Cash

Total

\$177.42